YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	KENDRAPARA AUTONOMOUS COLLEGE, KENDRAPARA
• Name of the Head of the institution	DR RAJENDRA PRASAD TRIPATHY
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	06727220215
• Alternate phone No.	9937193325
• Mobile No. (Principal)	9437128742
• Registered e-mail ID (Principal)	kendraparacollege@yahoo.co.in
• Address	Kendrapara Autonomous College,Kendrapara
• City/Town	KENDRAPARA
• State/UT	Orissa
• Pin Code	754211
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	22/05/2013
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Grants-in aid**
• Name of the IQAC Co-ordinator/Director	**DR PRAMOD KUMAR DAS**
• Phone No.	**06727220775**
• Mobile No:	**9861880166**
• IQAC e-mail ID	**daspramodakumar@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://kac.edu.in/pdf/AQAR%202019-20.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://kac.edu.in/Academic%20Calendar.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**85.60**	**2006**	**21/05/2006**	**20/05/2011**
Cycle 2	**A**	**3.10**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**20/09/2007**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Kendrapara Autonomous College	**CPE**	**UGC**	**30/09/2011**	**5000000**
Kendrapara Autonomous College	**OHEPEE**	**World Bank**	**06/12/2017**	**105000000**
Kendrapara Autonomous College	**RUSA**	**STAE GOVT**	**31/08/2018**	**10000000**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File	

9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Did IQAC receive funding from any funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Members of IQAC met twice during the session 2020-21 i.e. 1st on 01.02.2021 and 2nd time on 30.06.21 to review and recommend the quality enhancement and academics of the college. Some of the contributions made by IQAC are : • 44 numbers of extramural seminars were organised by 22 different departments which helped in enriching the intellectual understanding of the students in their subjects. Besides, one National Seminar was organised by the Dept. of Odia and one international webinar was organised by the Dept. of Zoology which broadened the intellectual horizon of the students and paved their way for learning new things. • Two numbers of seminars were organised by IQAC of the college on the theme Academic Quality and preparation for NAAC Reaccreditation and Best practice in Higher Education on 02.03.21 and 27.3.21 respectively, which helped in analysing the quality component of the institution. Besides, a seminar on Indian Culture was held on 04.03.2021 to sensitize the students about the traditions and cultural heritage of the country. • A Research journal, "Quintessence", the journal of Humanities and Science (Vol-5) was published in December 2020 to explore the hidden academic potential of the staff members specifically in the area of research unexplored so far. • In order to generate a healthy intellectual atmosphere and to induce a competitive spirit among the

students, some area study programmes were undertaken by the Dept of Economics, Sociology, History, Botany and Some extension activities were Undertaken by the Departments of Computer Science Psychology and English. • As regards to best practice, a committee formed by IQAC Selected Ms Anuradha Biswal, an eminent sports personality of the state to be awarded with "Dinabandhu Sahoo Smruti Samman" with a cash award of Rs.20,000/- and a citation in the foundation day celebration of the college. Besides the college felicitated the teachers and employees retiring from this institution and also to those who began their career here and retired from other institutions to honour and acknowledge their significant contributions and services to this college. Botany: Environment awareness Economics: Socio Economic Condition of Rural households- a case study of Balipatna village of Kendrapara District Sociology: The Impact of Covid 19 on the socio economic level of ward No-21 of Kajala Village of Kendrapara District. History: A Study on Gandhi's Padayatra at Kendrapara in May 1934 . Computer Science: A seminar on Cyber Crime Psychology: A Seminar on Road Safety English: Impact of multilingualism on the locals of Bhitarkanika tourist sites. Zoology: Rapid assessment of Habitat Suitability of Nesting birds outside Bhitarkanika National Park at Laxmiprasad Dia and Durgaprasad Dia.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To organize the meetings of Statutory bodies such as Board of Studies, Academic Council, Governing Body, Finance Committee and IQAC	It quickened the process of decision making in various administrative and academics of the college.
Motivation of the Departments to organize Seminars/workshops	Conduct of Extramural Seminars and student seminars provided a platform for students and faculty members to interact with eminent personalities and this helped in enriching the intellectual understanding of the students in their subject. Student Seminars helped them not only to enhance their knowledge but also developed their presentation skills
Organization of Community development Programme through NSS/NCC/YRC	These programmes helped in associating the students and staff with the society with a strong sense of social commitment
Organization of Extension activities and area study programmes	These programmes generated a healthy intellectual atmosphere and induce a competitive spirit among the students
To organize IQAC Seminars	Two IQAC seminars have been organized on 02.03.2021 and 27.03.2021, which helped in analyzing the quality component of the institution
Sensitizing the Students about the culture of the land by inviting eminent personalities of the state	Eminent personalities like Sj. Santanu Ratha and Jayanta Ku. Biswal were invited to address to students and faculties to deliver a talk on 'The place of religion and spirituality in Indian culture' for our own wellbeing as well as of the society

To publish the research journal 'Quintessence' and the campus Bulletin, 'Communiqué'.	The 5th volume of Research Journal 'Quintessence' was published in December 2020 to explore the hidden academic potential of the staff members in the area of research. The campus bulletin, 'Communiqué' was published to bring out the details of the activities around the year for the benefit of the members of this academic family
Awarding Honour to an eminent personality of the state in recognition of his/her contribution as a good practice	This year Ms Anuradha Biswal, an eminent sports personality of the state is awarded with 'Dinabandhu Sahoo Smruti Samman' with a cash award of Rs.20,000/- and a citation on 12th Feb 2021, the foundation day of the college to acquaint the students with this good practice as well as to emulate such great personalities in their life
Collection of feedback forms from the students on the performance of Individual teachers, Course curriculum, Library facilities, teaching and evaluation	Feedback forms were collected through online mode and majority of the students expressed their satisfaction over the teaching performance of the teachers concerned.
To felicitate the topper of all departments as a good practice	This generates a healthy intellectual atmosphere in the college. Also this induces a competitive spirit among the students.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	28/03/2022

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
12/06/2020	12/06/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **23**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **3077**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2   **827**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3   **2861**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1   **744**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2   **69**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**23**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	**3077**

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	**827**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	**2861**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	**744**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**69**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**110**

4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**381**
4.2 Total number of Classrooms and Seminar halls	**37**
4.3 Total number of computers on campus for academic purposes	**49**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**22789626.84**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The course curriculum of all the 23 programmes developed and implemented by Kendrapara Autonomous College have relevance to local, national, regional and global developmental needs. These are very clearly reflected in the programme and course outcomes of all the UG and PG programmes. Each programme offered by the departments has a Board of Studies which comprises of the faculty members of the department, subject experts from universities and

colleges of repute, nominees of the Vice -Chancellors of Universities, alumnus of the department, and member from the industry/corporate. The Head of the department act as the chairman of the Board of Studies.

The department of higher education, Govt. of Odisha has prescribed model syllabus to be adopted by all the programmes across the State. However, being an autonomous college, our departments have the autonomy to make minor revisions of the syllabus. The department presents the syllabus before the board of studies and the Board of Studies thoroughly sees and discusses the programme and course outcomes; and content of the syllabus; and suggest revisions as per the developmental needs at different levels. The changes are incorporated into the syllabus with final approval of the Academic Council constituted as per the ugc guideline.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

01

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

31

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institute have rightly integrated the cross cutting issues of

environment and sustainability, gender, ethics and human values into the curriculum. All the programmes offered by the institute are having compulsory courses on Envronment and sustainability which covers topics on environment, environment movements, population ecology, natural resources and sustanability and so on. The programmes such as Philosophy, Education and Sociology are having courses on ethics and applied ethics, gender, inclusive education and human values. These courses sensitise the students about the issues of gender equality, values and culture among the students. The institute also conducts Indian Culture class for all the students where resourse persons from out side are invited and deliver lecture on socio-cultural issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	No File Uploaded
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	No File Uploaded
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

792

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File]
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni   C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.kac.edu.in/pdf/Feedback%20Analysis.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following   C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.kac.edu.in/pdf/Feedback%20Analysis.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1110

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

215

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students mentoring through proctorial system has been adopted by all the Department of this college. Faculty member/ mentor guides a group of students throughout the session. Mentors conduct a meeting with their mentees once a week to discuss their problems and issues. The issues are related to academic, non-academic and personal as well. The mentor mentee system aims at: 1. Keeping personal contact with the students in order to know about their studies, health and hygiene, residential problems etc. 2. Giving them guidance for clearing doubts in different subjects. 3. Advising the students of financially weaker sections to avail of the financial assistance provided by different sources including the college. 4. Encouraging the students to take part in different co-curricular as well as extracurricular competitions 5. Guiding the students to make use of reading rooms for reading journals and newspapers that they cannot afford to buy. 6. Encouraging them for group interaction for overcoming their academic obstacles through peer participation. 7. Advising the students for generation of interest for games and sports and to participate 8. Encouraging the students to participate in seminar activities. Besides the above, special mentoring is imparted to the academically weak students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	**3077**	**69**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College practises various student centric methods, such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. The college lay stress on dominance of student participation in the learning process such as presentation of seminar papers, development of original and creative writing. Moreover, students are encouraged for preparation of project works, area-study programmes/ field works and NSS/ NCC/ YRC activities etc. These activities provide adequate opportunity to the students for incorporating and practising problem-solving methodologies. The college also adopts problem solving methodologies through proctorial classes in the areas of clearance of doubts of the students and solution of their Psycho-economics problems.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	http://kac.edu.in/pdf/17-01/NATIONAL%20YOUTH%20DAY.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Covid-19 pandemic has affected the academic year
2020-2021completely and therefore teachersused the ICT enabled
tools like previous year. The use of smart phone, laptops and
internet became a common practice not only for the teachers but
also for the students. The IQAC of the collegeconducted online
seminars and training progrms in online platform.Facilitated by
these programmes, the teachers are effectively using ICT enabled
tools like laptops, projectors,writing pads, online white board
internet, video-lectures, audio-lectures, PPT presentations,
virtual labs, YouTube links, e-contents etc. Teacher used MOOC, Z
library, e gyanakosh, e pathsala , NSDL for e resources. Many
teachers attended online refresher's and orientation course for
their career development.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://kac.edu.in/Weblinks.aspx
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution has adhered to it's academic calender according to
completion of semester exams, completion of courses intime,
completion of parent-teacher meeting in online mode, conduting
annual function and cultural activities.The students also
delivered seminar talks in online mode due to pandemic situation
and board of studies meeting was also conduted in time in online
mode.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

74

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**
Any additional information	**No File Uploaded**

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

27

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	[View File](#)
Any additional information	**No File Uploaded**

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

689.9

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	[View File](#)
Any additional information	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

37

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	**No File Uploaded**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

4

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Kendrapara Autonomous College has a well-structured and IT integrated examination management system working with software that effectively includes the integration of Information Technology and reforms in the examination procedures and processes. The Automonous examination cell is working for student registration, generation of examination roll numbers and admit cards, allocation of examination centres, entry of marks, preparation and publication of results and certificates with these technologies.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

A total of 744courses from all programmes (both UG and PG) that includes both theory and practical has been adapted by the college as recommended by Government of higher education Odisha. The course structure includes core, generic, discipline specific and AECC.The syllabus of each programme provides clear information about core courses, generic elective courses, fundamental courses, discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation. The course outcome for theory papers has been displayed in the website and communicated to teachers and students. All the practicals as par with the applied aspects of respective theory paper.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	**No File Uploaded**
Link for additional Information	http://kac.edu.in/Course%20outcome%202020-21.aspx

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college has evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid-semester exam., end-semester exam., assignment,seminar presentation, viva-voce exam., etc. These are also evaluated by the feedback ofthe parents during parent teachers meeting. College also got valuable suggestions fromthe retired teachers and prominentalumni regarding course structure.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

762

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://kac.edu.in/pdf/student%20resource/Communique%202021-22_0002.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://kac.edu.in/pdf/Feedback%20Analysis.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has a research committee which look after the promotion of research and frequently monitor the progress. The committee has formulated a well-designed research policy to encourage research activities of each department. The policy spells that the college will provide a seed money to the departments to conduct area studies in different issues in a phased manner. As such during the year 2020-21, four departments namely Economics, English, Sociology and History have conducted area study programmes and produced the research reports. In addition to this faculty members are also motivated to take up research projects from different funding agencies.Each undergraduate programme offered by the college has a compulsory course of project/ dissertation to inculcate the research skill among the students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.kac.edu.in/pdf/student%20resource/RESEARCH_0001.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

Nil

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	[View File](#)
Institutional data in Prescribed format	[View File](#)

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	**No File Uploaded**
Paste link to funding agencies' website	**Nil**
Any additional information	**No File Uploaded**

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has a well defined system for innovation. It has a dedicated research advisory committee to look after promotion of research, an academic advisory committee(Academic Bursars) to promote innovative methods of teaching and learning and an administrative advisory body (Administrative Bursars) to look after innovative and efficient way of accomplishing the administrative and developmental works.

As a part of the innovative programme the institute regularly holds traing programmes, workshops, seminars for the faculty members, students and non teaching members. Motivates the departmnts and faculty members to strengthen research activities through provision of seed money.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

01

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

06

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**No File Uploaded**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Nil

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institute conducts extension actiities in the neighbouring communities on various social issues such as gender issues, child labour, environment issues, road safety, COVID 19, sanitisation and so on , to sensitise the students for their holistic development. The students conduct these programmes through

rallies, awareness programmes , webinar etc. During the year tthe students through theyouth red cross, NSS and NCC units of the institute have conducted Environment awareness, Swachh Bharat programme, Road safety, Hand washing and Mask wearing awareness, Health awareness and similar others relating to COVID 19 awareness.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

Nil

File Description	Documents
Number of awards for extension activities in during the year	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

File Description	Documents
Reports of the events organized	[View File]()
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1132

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

01

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

01

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college spreads over a pollution free green campus of about 66.67 acres of land having a total built of area 153746.945 sq.feet comprising of Administrative and academic blocks , separate buildings for Library, Laboratories, Science Block, Arts Block, Commerce Block, Vocational Block, Principal's residence, Staff quarters, Teachers Barrack, Guest House, NCC Building,

Canteen, Hostels for Boys and Girls students and staff common rooms, Athletic council, GYM, Reading room, Museum, Audio-visual Center, Health Centre, Conference Halls, Computer and IT centre, IGNOU Study Centre, Odisha State Open University study centre, Language lab, Bank, Post office, Cycle &Two wheeler stand, a pond, a Basket Ball court, a big playground, convocation podium and a temple. Though the college is located in a municipal area, it caters to the educational needs not only of the urban locality but also to the marginalised classes and communities from rural and Semi-urban localities. Through Induction programme, care is being taken to see that each marginalized stakeholder is given justice. On an average the result of the college is higher than the University average.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution is providing all sorts facilities for all rounder development of a student. The college has adequate facilities for an all-round development of students. There is adequate space provided for outdoor and indoor games in the college premises. There are indoor and outdoor stadiums and bigplayground facilities available. Besides these a gymnasium is also available. In the gymnsium various equipments like trade mill, fit massage, trade cycle, five multi stations trainiing machine, adjustable crossover, chest press veridical, lifting bars, dumbells, bar lifting bench are available. Every year yoga day and seminar on Indian culture is organised.

File Description	Documents
Geotagged pictures	[View File]()
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

197.15697

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using ES campus version2.0 software and library is automated. The total numbers of books in library are about 59490 and number of visitors per day is 50-70. The library has browsing centre, Xerox facility, two reading rooms for users.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: **B. Any 3 of the above**
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

15.45745

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

92

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institution has an website under Starsoft technologywith campus wifi of 100MBPS and a centralised computer centre(Network resource centre) with LAN throughout the administrative building. With its appropriate budgetary provision upgrades its IT facilities in terms of e-learning, e-knowledge, facilities for e-content development. e-learning centre through inflibnet, microdata census of Government of India under centralised computer centre.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3332	**54**

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

197.15697

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. The Principal-Cum-secretary of the GB takes care of all the assets of the college. He coordinates through different Committees and Heads of Departments, Administrative staffs, Laboratory attendants, Librarians and Library Assistants. There is a repair committe for maintainance of assets. The routine activities of the library are managed by the librarian with the help of library assistants. The college has a vast playground for sports facility. The playground, gymnasium, sports infrastructure is monitored by coaches of the physical education department and some staffs. The staffs of the computer science department are in charge of maintaining the IT facilities. The computer laboratories and Networking Resource Center (NRC) are also available to staffs and students for their benefits. The repair/up-gradation and purchase hardware and software are also taken care of by the management system and administrative team. As per the needs of the department purchase of chemicals and instruments is done with approval of purchase committee and Principal. For overall monitoring these activities a core committe also present which consists of senior faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://kac.edu.in/Polices.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1696

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

D. Any 1 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>
Upload any additional information	<u>View File</u>

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

7

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

172

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	<u>View File</u>
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Though there is not a formal student council with elected members due to ban of elections in the colleges, the students' representation is ensured in the developmental policies. There are student representatives as members of the grievances cell, campus beautification committee, Cultural and sports committee, alumni

association, health and hygiene, and so on. Students are encouraged to actively take part in the committees and present their opinion and suggestions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a strong and supportive alumni association. The alumni of the instittion are well placed and excelled in different fields of repute such as academics, research, civil services, law, manangement, defence and so on. They are spread over not only in the state but also outside the state and country. The alumni of the college contributes immensely for the development of the college. They provide both financial and non finalcial supports of many forms. They are invited as speakers, trainers, resource persons, mentors to different events such as seminars, workshops, training programmes and developmental activities of the college. They also motivate the students by conducting career counselling and other life skill training programmes.

In addition to the college alumni association , each departments of the college have also their departmental alumni associations which meets annually and discuss about the development of the departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year   E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Located in the heart of Kendrapara town in the State of Odisha, Kendrapara AutonomousCollege is a rural college the cynosure of all eyes. We mould our students to be self-confident and pragmatic such that when they enter life after their studies, they could face various challenges with courage, conviction and success. The mission of the college includes 1. Uploading and preserving the cultural heritage. 2. Including the sense of civic responsibility, social commitment and Patriotism. 3. Fostering creativity, Scientific temper, Sportsmanship and Leadership quality. 4. Transforming the college into a center of academic excellence through education and skill-based training. The governance mechanism ensures that the activities of the college are allied with the vision and mission of the college. The Governing Body is the apex body with regard to the matters in policy making as par with the rules formulated by Govt. of Odisha. The President of the governing body is is assisted by the Secretary. The Board gives timely directions to IQAC to give inputs for the preparation of strategic plan as per the vision and mission of the institution. The Board meets in a year and finalises the strategic plan that focus upon overall development of college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college administration is decentralized to a great extent by a delegation of responsibilities with different Heads of Administrations like the Vice-Principal, Heads of departments, Coordinators and bursars. Periodical meetings of the constituted committees are held to plan, execute, monitor and evaluate activities. The bench mark is set for every activity to ensure quality sustenance through combined efforts of the all the stake holders. Many practices like upgrade and deliver quality education can be monitored concomitantly by the Board of Studies and Academic Council. The faculty members are also involved in the decision-making process at various levels of the college. At the department level, the Head of the department holds the responsibility of motivating and mobilizing opinion, suggestion and feedback from the staff members in all aspects of administration and academics. Individual faculty members are also given responsibilities for smooth functioning at the level of department. There are members of core committe who are senior faculty members of the institution. Furthermore, the staff members are encouraged to assist the management in decision making through suggestions of the staff association. Apart from these, officials and the student forum has been consulted on matters of concern related to student activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective plan includes certain thrust areas. These includes curriculum development, student capability enhancement, faculty and staff development, research, collaborations and linkages, extension services, infrastructure development, resource mobilisation and utilisation, environmental concern through sustainable green initiatives and quality assurance and quality enhancement. One of the key components of the perspective plan is the development and expansion of infrastructure to meet the future needs of the institution. Some of the major infrastructural developments which commensurate with institutional perspective plan are likeadministrative offices of Financial Administrator, Controller of Examination have been expanded. New rooms like vice-principal's office, NAAC office are created. Renovation of mini conference hall was done. A new cycle stand has been created to solve parking problems. A new Girl's hostel was created to accomodate more number of girl students. Herbal gardenand fish ponds havebeen created in Biology department. Walking tracks arecreated.A Russian T-55 tank, used by the Indian Army during the Bangladesh liberation war, stands proudly on the college campus where it has been displayed as a 'war trophy'. Curriculum was remodelled through board of studies meeting. student capability is enhanced using student's seminar and extramural lectures. Faculty members are carrying research activities as a part of their Ph.D work as well as through student projects as a part of the syllabus. Collaboration has been done for student and teacher exchange programmme. The college is trying to solve environmental problems by creating awareness among the students and local people.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Periodical meetings of the constituted committees are held to plan, execute, monitor and evaluate the intend activities. Also, various Academic and Administrative statuary bodies and committees are involved by the management to facilitate effective decision-making system of the college. The qualitative and quantitative

factors of decision by any department are analyzed by the Governing Body. The process of decision making involves the following statutory bodies: the Governing Body, Academic Council, the Board of Studies, Administrative Council, Finance Committee, HODs and Co-coordinators. Apart from these, officials and the student forum has been consulted on matters of concern related to student activities. Most of the faculties are recruited through the process of selection carried out by the Service Selection Board, Government of Odisha as well as Governing body. Their service rule is governed by Odisha revised scale of pay rule (ORSP). The IQAC cell of the college behold the performance indicator and learner centric environment of the institution for each academic year. Various faculty development programmes have been organised from time to time for overall development of staffs. The Administrative officer offers 24X7 service requirements especially for electricity, water supply and routine maintenance of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	http://kac.edu.in/pdf/17-01/KAC%20OrganonNew1.0.png
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and

avenues for their career development/ progression

The institution has a budgetary allocation for the welfare of faculty and staff. All staff are included under Group Insurance policy under Govt. of Odisha.Annual increment for faculty and staff based on career advancement scheme. Staff association of college is there for employee welfare. Each staff contributes to create funds for employee welfare which includes accidental death of employee, medical needs of the employee etc. Provision of Seed Money is therefor faculty to encourage research publications and patents.The institution provides leave and financial support for faculty and staff training, skill upgradation, attending conferences, workshops, FDPs, refresher and orientation courses.Maternity and Paternityleave is provided.Gymnasium, yoga centre and facilities for sports and games have been created for the physical and emotional well-being of faculty and staff.The Health Centre situated in the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

17

File Description	Documents
Summary of the IQAC report	[View File](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College believes in optimum utilization of resources in order to avoid misuse of financial resources. And the College practices financial prudence through proper audit undertaken by the Government of Odisha as well as the local bodies. The accounts are audited in a regular basis by the Chartered Accountants. The internal audit is also conducted by the College Management itself. All queries raised by the Chartered Accountants are duly clarified.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has adopted a strategy of mobilising funds from various sources such as collection from students, Contribution of alumni, funding from the Govt and other such funding institution and the people's representatives.

- **The Collection from the students is devoted to the infrastructure development as well as academic enrichment through seminars and memorial lectures.**
- **The contribution from the alumni of Rs 1 lakh is put to the 'MO COLLEGE ABHIJAN' scheme ad this has yielded 2 times more of the amount deposited and it has been decided to spend the total amount of Rs3 lakh towards fencing of the college main garden.**

- **Because of the steps of the college, it has received rupees one crore(60 % central +40% state share) out of the total sanctioned amount of rupees two crores from RUSA for renovation of old class rooms and construction of new academic building along with purchase of laboratory/ sports equipments. The work in this connection is already being executed. In addition to this , an amount of 10.5 crores has been sanctioned under the world Bank scheme for the purpose of civil and non civil activities as well as purchase of books and laboratory/ sports equipments. The civil construction work is being undertaken at the moment. Purchase of library books and laboratory equipments have already been made.**
- **The funding by and through the local MLA is invested for the development of approach road, construction of main gate, security shade, garden etc.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Incremental improvements made during the preceding years : Student seminars and extramural seminars were organized, remedial coaching class and career counselling programmes were undertaken, community services performed, New honours was opened, Internet connectivity facilities were given in the college library, health centre was opened, financial assistance was provided to students by YRC, water coolers were installed, renovation of Zoology laboratory roof was done, a peer reviewed Research journal was published, some renovation works done, many extension activities were done and many best practice were performed

Post accreditation quality initiatives: The entire process of administration, admissions, examinations, publication of results and issue of certificates are fully computerized, Inflibnet facilities are available, alumni have contributed under "Mo-College-Abhijan-Scheme". As pr the last recommendation of NAAC peer team, (a) Efforts were made for resource mobilization from Governments (b) Library is automated (c) The boundary wall of the college campus has already been erected . (d) The renovation of both the Hostels have been undertaken. (e) Three numbers of workshops organized. (f) New smart class rooms have been operationalised. (g) As recommended by IQAC, provision has been made to advance seed money as per the necessity for the purpose of encouraging research activities.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC regularly reviews the academic activities of the college and suggests necessary steps like conduct of extramural Seminars, memorial lectures, IQAC Seminars, workshops etc for academic excellence of both the teachers and the taught. This move immensely enriches the students for which large number of students get in to higher studies both inside and outside the state in various disciplines. This enrichment also facilitates their process of getting into various professions both in private and Government sectors. The excellence of the students can be measured through their scoring grades as most of them secure more than 90% of marks in their respective examinations. IQAC also monitors extension activities such as awareness programme on road safety, cybercrime, blood donation etc. along with area study activities such as Impact of Covid 19 in Socio Economic condition, study of Gandhi's Padayatra, assessment of habitat suitability of nesting birds and need of multi linguilism in promotion and management of Non-odia tourist at Bhitarkanika etc to enhance the awareness among students , both in academic and social issues enforcing their commitment to societal responsibilities. As per the suggestion of IQAC, this institution has moved to digital process of teaching through online and smart classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://kac.edu.in/pdf/student%20resource/Communique%202021-22_0002.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality, also known as sexual equality or equality of the sexes, is the state of equal ease of access to resources and opportunities regardless of gender. Gender equality is one of the major concern exists in the society. The institute promotes gender equality by taking following necessary initiatives:

a. Safety and security: The institute insure safety and security to women's by providing separate Hostels equipped with CCTV Camera and well fenced boundary wall. There are securities personnel's have been appointed for safety purposes.

b. Counselling: Gender equality is a human right. On 11/12/2021 a seminar was conducted on Gender Equality entitled as "Gender equality: A sharing responsibility among community" was delivered by Prof. (Dr). Gopalkrishna Nanda, Former Principal, Kamala Nehru Women's College, Bhubaneswar, The theme was to enlighten significance of gender equality.

c. Common Rooms: The institute has widely spaced and well ventilated separated common rooms for boys and girls to facilitate gender indiscrimination.

d. Medical Facilities- Medical facilities are available in college premises to provide first hand health care services to its staffs and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Following methods have been adopted for management of different kind of waste in the campus:

Vermicomposting is the process by which earthworms are used to convert organic wastes into a humus-like material known as vermicompost. This eco-friendly compost thus generated used in college gardens as organic fertiliser

As part of management Plastic wastes are collected in daily basis and store in dustbin and handover to municipality authority for disposal, resource recovery and recycling. College strictly follows the guidelines regarding plastic usage and has prohibited the use of single use plastic.

The E-waste (management) Rules 2016 says all the E-waste such as electrical and electronic equipment discarded as waste by the institution should be collected in a separate E-waste bin. The electronic equipment such as computers and its accessories are collected and handed over to the retailers for exchange of new computers and accessories.

As per the bi-medical waste management rules 2016 the institute is collecting the sanitary napkins and other related wastes from the ladies hostels in a yellow colour bin and periodically handed over

to the municipal authority for disposal.

As per the hazardous waste and other waste (management and trans boundary movement) Rules 2016 hazardous waste such as waste oil generated from servicing Diesel generator sets of capacity 85 KVA is collected in a barrel and stored separately till it is handed over to the municipal authority and few quantity retained to use as lubricant for various construction works within the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: **B. Any 3 of the above**

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions/awards**
5. **Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,   **B. Any 3 of the above**

**reader, scribe, soft copies of reading
materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Kendrapara Autonomous College remains exemplary in executing cultural and social activities by providing an inclusive environment for the students. The purpose of conducting such events in the institute is to promote the sense of peace, equality & harmony among students. Everyone has freedom to express his/her own opinions and is given equal opportunity to participate in teaching, learning, work and social activities. The Institute affirms immaculate clarity in admissions as per government norms. The institute has an active NSS wing which attempts to establish meaningful linkages campus and community. There is no biasness of students on the basis of their lingual or communal background. Anti-Harassment and anti-ragging cell operating in the campus to maintain zero tolerance in the campus. Employ grievance cell established in the campus work for betterment of staff members. Youth Red Cross wing operates in the institution aims to promote of humanitarian value among students. YRC wing also provides financial assistance to disaster affected peoples of nearby places, students and staffs. Gender equality is comprehended and invigorated in the institution by providing counselling, safety, security, medical facilities and separate common room for boys and girls. Blood donation camp plantation, different awareness programme related to environment and road safety being conducted as practice for the purpose to serve the society. Communal harmony campaign was organised in the campus on 23/11/2021 to raise donations for the physical & psychological support of the orphan children affected by violence.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Value oriented education is prime importance of our institution. Kendrapara Autonomous College organises various curricular and co-curricular activities to sensitize the students and the employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens which enables them to as responsible citizen. Following activities are organized by the institution to promote to constitutional obligations: values, rights, duties and responsibilities in our staff and students.

The Department of Political Science observed Constitution Day on 26/11/2021 to commemorate the adoption of the Constitution of India. In that occasion through seminar, students and employees were communicated about constitutional values such as justice, liberty, equality and fraternity.

Every year the institute celebrates Republic Day and Independence day with zeal and enthusiasm with flag hosting and different social activities.

Beauty in diversity, unity in differences, and brotherhood soul of our nation. International Yoga Day on 21/06/2021 by NCC Girls wing with theme of 'Yoga for Wellness'.

In humanitarian perspective Blood donation camp was conducted by YRC wing on 14/04/2021 to serve society

Human rights day was celebrated by Girls wing of NCC on 10/12/2021 justifying theme of Human rights Day-2021 i.e. "Equality, Reducing inequalities, advancing human rights."

Seminar on human rights was conducted by Department of Political Science on the topic entitled "State and Human Rights in 21st Century.

National youth day was observed in the institution on 12/01/2021 to celebrate 158th birth anniversary of Swami Vivekanan. The theme

for National Youth Day 2021 was 'Channelizing Youth Power for Nation Building'.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year. The celebrations include flag-hoisting, Project Exhibitions, Poster Presentations, Walks, Essay writing, and Elocution. Eminent personalities are invited to motivate staff and

students by their inspirational speeches on those day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Practice-I- Dinabandhu Sahoo Smruti Samman to an eminent Personality.

Practice-2-Felicitating the Best Graduates of the college.

Practice-3-Extramural Lecturers

Practice-4-Memorial talks on different Occasions

Practice-5-Sheltering Maroon/affected people during calamities.

Practice-6-Contribution of one day salary by the teaching & non-teaching staff of the college to the next of the keen of the deceased employees of the college.

Practice-7- Felicitating the Superannuated incumbents of the college.

File Description	Documents
Best practices in the Institutional website	http://kac.edu.in/pdf/bestpracnew.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Providing value based education is the pioneer interest of our institution. Since its inception our institution has been striving hard to develop all around development of students. Our endeavour is to provide excellent academic facilities that enable the students to face economic, social and environmental challenges.

Followings are performance of the institution in an area distinct to its priority and thrust:

- Our Institute support needy and the under privileged students by providing financial assistance through student aid fund.
- Career counselling programmes are conducted to groom the students about their higher studies as well as various job opportunities. a
- Extramural seminars are organised in in every department by inviting eminent Scholars from different Universities and Colleges to enrich the intellectual understanding of the students.
- The college awards toppers, best graduates, best performers of different literary and cultural activities with medals, cash prize and certificates from sources of college fund and endowment.
- Institution offers "Dinabandhu Sahoo Smruti Samman" with a cash prize of Rs 20,000every year to an eminent person of the state for his/ her distinguished contribution to the society.
- By taking into consideration the trouble millennial epoch, our institution has signed MOUs with various institutes of higher learning for providing fast hand and update knowledge to our students through student exchange programme /Mentorship programme/ research and innovative practices etc. for enable them to sustain in the changing paradigm of society.
- Orientation classes for newly recruited teaching and non-teaching staff members are conducted

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The course curriculum of all the 23 programmes developed and implemented by Kendrapara Autonomous College have relevance to local, national, regional and global developmental needs. These are very clearly reflected in the programme and course outcomes of all the UG and PG programmes. Each programme offered by the departments has a Board of Studies which comprises of the faculty members of the department, subject experts from universities and colleges of repute, nominees of the Vice-Chancellors of Universities, alumnus of the department, and member from the industry/corporate. The Head of the department act as the chairman of the Board of Studies.

The department of higher education, Govt. of Odisha has prescribed model syllabus to be adopted by all the programmes across the State. However, being an autonomous college, our departments have the autonomy to make minor revisions of the syllabus. The department presents the syllabus before the board of studies and the Board of Studies thoroughly sees and discusses the programme and course outcomes; and content of the syllabus; and suggest revisions as per the developmental needs at different levels. The changes are incorporated into the syllabus with final approval of the Academic Council constituted as per the ugc guideline.

File Description	Documents
Upload additional information, if any	**No File Uploaded**
Link for additional information	**Nil**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

01

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

31

File Description	Documents
Curriculum / Syllabus of such courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	[View File](#)
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institute have rightly integrated the cross cutting issues of environment and sustainability, gender, ethics and human values into the curriculum. All the programmes offered by the institute are having compulsory courses on Envronment and sustainability which covers topics on environment, environment movements, population ecology, natural resources and sustanability and so on. The programmes such as Philosophy, Education and Sociology are having courses on ethics and applied ethics, gender, inclusive education and human values. These courses sensitise the students about the issues of gender equality, values and culture among the students. The institute also conducts Indian Culture class for all the students where resourse persons from out side are invited and deliver lecture on socio-cultural issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	[View File](#)
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	**No File Uploaded**
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	**No File Uploaded**
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

792

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	[View File](#)
Any additional information	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.kac.edu.in/pdf/Feedback%20Analysis.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**C. Feedback collected and analysed**

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.kac.edu.in/pdf/Feedback%20Analysis.pdf
Any additional information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1110

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

215

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students mentoring through proctorial system has been adopted by all the Department of this college. Faculty member/ mentor guides a group of students throughout the session. Mentors conduct a meeting with their mentees once a week to discuss their problems and issues. The issues are related to academic, non-academic and personal as well. The mentor mentee system aims at: 1. Keeping personal contact with the students in order to know about their studies, health and hygiene, residential problems etc. 2. Giving them guidance for clearing doubts in different subjects. 3. Advising the students of financially weaker sections to avail of the financial assistance provided by different sources including the college. 4. Encouraging the students to take part in different co-curricular as well as extracurricular competitions 5. Guiding the students to make use of reading rooms for reading journals and newspapers that they cannot afford to buy. 6. Encouraging them for group interaction for overcoming their academic obstacles through peer participation. 7. Advising the students for generation of interest for games and sports and to participate 8. Encouraging the students to participate in seminar activities. Besides the above, special mentoring is imparted to the academically weak students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	**3077**	**69**

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College practises various student centric methods, such as experimental learning, participative learning and problem-solving methodologies for enriching learning experiences. The college lay stress on dominance of student participation in the learning process such as presentation of seminar papers, development of original and creative writing. Moreover, students are encouraged for preparation of project works, area-study programmes/ field works and NSS/ NCC/ YRC activities etc. These activities provide adequate opportunity to the students for incorporating and practising problem-solving methodologies. The college also adopts problem solving methodologies through proctorial classes in the areas of clearance of doubts of the students and solution of their Psycho-economics problems.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional Information	http://kac.edu.in/pdf/17-01/NATIONAL%20YOUTH%20DAY.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Covid-19 pandemic has affected the academic year 2020-2021completely and therefore teachersused the ICT enabled tools like previous year. The use of smart phone, laptops and internet became a common practice not only for the teachers but also for the students. The IQAC of the collegeconducted online seminars and training progrms in online platform.Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, projectors,writing pads, online white board internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc. Teacher used MOOC, Z library, e gyanakosh, e pathsala , NSDL for e resources. Many teachers attended online refresher's and

orientation course for their career development.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://kac.edu.in/Weblinks.aspx
Upload any additional information	**No File Uploaded**

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	**No File Uploaded**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution has adhered to it's academic calender according to completion of semester exams, completion of courses intime, completion of parent-teacher meeting in online mode, conduting annual function and cultural activities.The students also delivered seminar talks in online mode due to pandemic situation and board of studies meeting was also conduted in time in online mode.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

74

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

27

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

689.9

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

37

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

4

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Kendrapara Autonomous College has a well-structured and IT integrated examination management system working with software that effectively includes the integration of Information Technology and reforms in the examination procedures and processes. The Automonous examination cell is working for student registration, generation of examination roll numbers and admit cards, allocation of examination centres, entry of marks, preparation and publication of results and certificates with these technologies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

A total of 744courses from all programmes (both UG and PG) that includes both theory and practical has been adapted by the college as recommended by Government of higher education Odisha. The course structure includes core, generic, discipline specific and AECC.The syllabus of each programme provides clear information about core courses, generic elective courses, fundamental courses, discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation. The course outcome for theory papers has been displayed in the website and communicated to teachers and students. All the practicals as par with the applied aspects of respective theory paper.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	[View File](#)
Upload any additional information	No File Uploaded
Link for additional Information	http://kac.edu.in/Course%20outcome%202020-21.aspx

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The college has evaluated the attainment of programme outcomes, programme specific outcomes and course outcomes during the year through mid-semester exam., end-semester exam., assignment,seminar presentation, viva-voce exam., etc. These are also evaluated by the feedback ofthe parents during parent teachers meeting. College also got valuable suggestions fromthe retired teachers and prominentalumni regarding course structure.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted

by Institution

762

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://kac.edu.in/pdf/student%20resource/Communique%202021-22_0002.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://kac.edu.in/pdf/Feedback%20Analysis.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has a research committee which look after the promotion of research and frequently monitor the progress. The committee has formulated a well-designed research policy to encourage research activities of each department. The policy spells that the college will provide a seed money to the departments to conduct area studies in different issues in a phased manner. As such during the year 2020-21, four departments namely Economics, English, Sociology and History have conducted area study programmes and produced the research reports. In addition to this faculty members are also motivated to take up research projects from different funding agencies.Each undergraduate programme offered by the college has a compulsory course of project/ dissertation to inculcate the research skill among the students.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	http://www.kac.edu.in/pdf/student%20resource/RESEARCH_0001.pdf
Any additional information	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

Nil

File Description	Documents
e-copies of the award letters of the teachers	**No File Uploaded**
List of teachers and details of their international fellowship(s)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

Nil

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	**No File Uploaded**
List of projects and grant details	**No File Uploaded**
Any additional information	**No File Uploaded**

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**
List of research projects during the year	**No File Uploaded**

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has a well defined system for innovation. It has a dedicated research advisory committee to look after promotion of research, an academic advisory committee(Academic Bursars) to promote innovative methods of teaching and learning and an administrative advisory body (Administrative Bursars) to look after innovative and efficient way of accomplishing the administrative and developmental works.

As a part of the innovative programme the institute regularly holds traing programmes, workshops, seminars for the faculty members, students and non teaching members. Motivates the departmnts and faculty members to strengthen research activities through provision of seed money.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

01

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

01

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

06

File Description	Documents
List of research papers by title, author, department, and year of publication	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

Nil

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

Nil

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institute conducts extension actiities in the neighbouring communities on various social issues such as gender issues, child labour, environment issues, road safety, COVID 19, sanitisation and so on , to sensitise the students for their holistic development. The students conduct these programmes through rallies, awareness programmes , webinar etc. During the year tthe students through theyouth red cross, NSS and NCC units of the institute have conducted Environment awareness, Swachh Bharat programme, Road safety, Hand washing and Mask wearing awareness, Health awareness and similar others relating to COVID 19 awareness.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

Nil

File Description	Documents
Number of awards for extension activities in during the year	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1132

File Description	Documents
Reports of the events	[View File](#)
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

01

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

01

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college spreads over a pollution free green campus of about 66.67 acres of land having a total built of area 153746.945 sq.feet comprising of Administrative and academic blocks , separate buildings for Library, Laboratories, Science Block, Arts Block, Commerce Block, Vocational Block, Principal's residence, Staff quarters, Teachers Barrack, Guest House, NCC Building, Canteen, Hostels for Boys and Girls students and staff common rooms, Athletic council, GYM, Reading room, Museum, Audio-visual Center, Health Centre, Conference Halls, Computer and IT centre, IGNOU Study Centre, Odisha State Open University study centre, Language lab, Bank, Post office, Cycle &Two wheeler stand, a pond, a Basket Ball court, a big playground, convocation podium and a temple. Though the college is located in a municipal area, it caters to the educational needs not only of the urban locality but also to the marginalised classes and communities from rural and Semi-urban localities. Through Induction programme, care is being taken to see that each marginalized stakeholder is given justice. On an average the result of the college is higher than the University average.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution is providing all sorts facilities for all rounder development of a student. The college has adequate facilities for an all-round development of students. There is adequate space provided for outdoor and indoor games in the college premises. There are indoor and outdoor stadiums and bigplayground facilities available. Besides these a gymnasium is also available. In the gymnsium various equipments like trade mill, fit massage, trade cycle, five multi stations trainiing machine, adjustable crossover, chest press veridical, lifting bars, dumbells, bar lifting bench are available. Every year yoga day and seminar on Indian culture is organised.

File Description	Documents
Geotagged pictures	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

197.15697

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college is using ES campus version2.0 software and library is automated. The total numbers of books in library are about 59490 and number of visitors per day is 50-70. The library has browsing centre, Xerox facility, two reading rooms for users.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	**No File Uploaded**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

15.45745

File Description	Documents
Audited statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

92

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institution has an website under Starsoft technologywith campus wifi of 100MBPS and a centralised computer centre(Network resource centre) with LAN throughout the administrative building. With its appropriate budgetary provision upgrades its IT facilities in terms of e-learning, e-knowledge, facilities for e-content development. e-learning centre through inflibnet, microdata census of Government of India under centralised computer centre.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3332	54

File Description	Documents
Upload any additional information	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

197.15697

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has well established systems and procedures for maintaining and utilizing physical, academic and support facilities. The Principal-Cum-secretary of the GB takes care of all the assets of the college. He coordinates through different Committees and Heads of Departments, Administrative staffs, Laboratory attendants, Librarians and Library Assistants. There is a repair committe for maintainance of assets. The routine activities of the library are managed by the librarian with the help of library assistants. The college has a vast playground for sports facility. The playground, gymnasium, sports infrastructure is monitored by coaches of the physical education department and some staffs. The staffs of the computer science department are in charge of maintaining the IT facilities. The computer laboratories and Networking Resource Center (NRC) are also available to staffs and students for their benefits. The repair/up-gradation and purchase hardware and software are also taken care of by the management system and administrative team. As per the needs of the department purchase of chemicals and instruments is done with approval of purchase committee and Principal. For overall monitoring these activities a core committe also present which consists of senior faculty members.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://kac.edu.in/Polices.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1696

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	D. Any 1 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)
Upload any additional information	[View File](#)

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

7

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of outgoing students progressing to higher education

172

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	[View File](#)
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Though there is not a formal student council with elected members due to ban of elections in the colleges, the students' representation is ensured in the developmental policies. There are student representatives as members of the grievances cell, campus beautification committee, Cultural and sports committee,

alumni association, health and hygiene, and so on. Students are encouraged to actively take part in the committees and present their opinion and suggestions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

0

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a strong and supportive alumni association. The alumni of the institition are well placed and excelled in different fields of repute such as academics, research, civil services, law, manangement, defence and so on. They are spread over not only in the state but also outside the state and country. The alumni of the college contributes immensely for the development of the college. They provide both financial and non finalcial supports of many forms. They are invited as speakers, trainers, resource persons, mentors to different events such as seminars, workshops, training programmes and developmental activities of the college. They also motivate the students by conducting career counselling and other life skill training programmes.

In addition to the college alumni association , each departments of the college have also their departmental alumni associations which meets annually and discuss about the development of the departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Located in the heart of Kendrapara town in the State of Odisha, Kendrapara AutonomousCollege is a rural college the cynosure of all eyes. We mould our students to be self-confident and pragmatic such that when they enter life after their studies, they could face various challenges with courage, conviction and success. The mission of the college includes 1. Uploading and preserving the cultural heritage. 2. Including the sense of civic responsibility, social commitment and Patriotism. 3. Fostering creativity, Scientific temper, Sportsmanship and Leadership quality. 4. Transforming the college into a center of academic excellence through education and skill-based training. The governance mechanism ensures that the activities of the college are allied with the vision and mission of the college. The Governing Body is the apex body with regard to the matters in policy making as par with the rules formulated by Govt. of Odisha. The President of the governing body is is assisted by the Secretary. The Board gives timely directions to IQAC to give inputs for the preparation of strategic plan as per the vision and mission of the institution. The Board meets in a year and finalises the strategic plan that focus upon overall development of college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college administration is decentralized to a great extent by a delegation of responsibilities with different Heads of Administrations like the Vice-Principal, Heads of departments, Coordinators and bursars. Periodical meetings of the constituted committees are held to plan, execute, monitor and evaluate activities. The bench mark is set for every activity to ensure quality sustenance through combined efforts of the all the stake holders. Many practices like upgrade and deliver quality education can be monitored concomitantly by the Board of Studies and Academic Council. The faculty members are also involved in the decision-making process at various levels of the college. At the department level, the Head of the department holds the responsibility of motivating and mobilizing opinion, suggestion and feedback from the staff members in all aspects of administration and academics. Individual faculty members are also given responsibilities for smooth functioning at the level of department. There are members of core committe who are senior faculty members of the institution. Furthermore, the staff members are encouraged to assist the management in decision making through suggestions of the staff association. Apart from these, officials and the student forum has been consulted on matters of concern related to student activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The perspective plan includes certain thrust areas. These includes curriculum development, student capability enhancement, faculty and staff development, research, collaborations and linkages, extension services, infrastructure development, resource mobilisation and utilisation, environmental concern through sustainable green initiatives and quality assurance and quality enhancement. One of the key components of the perspective plan is the development and expansion of infrastructure to meet the future needs of the institution. Some of the major infrastructural developments which commensurate with institutional perspective plan are likeadministrative offices of Financial Administrator, Controller of Examination have been expanded. New rooms like vice-principal's office, NAAC office are created. Renovation of mini conference hall was done. A new cycle stand has been created to solve parking problems. A new Girl's hostel was created to accomodate more number of girl students. Herbal gardenand fish ponds havebeen created in Biology department. Walking tracks arecreated.A Russian T-55 tank, used by the Indian Army during the Bangladesh liberation war, stands proudly on the college campus where it has been displayed as a 'war trophy'. Curriculum was remodelled through board of studies meeting. student capability is enhanced using student's seminar and extramural lectures. Faculty members are carrying research activities as a part of their Ph.D work as well as through student projects as a part of the syllabus. Collaboration has been done for student and teacher exchange programmme. The college is trying to solve environmental problems by creating awareness among the students and local people.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Periodical meetings of the constituted committees are held to plan, execute, monitor and evaluate the intend activities. Also, various Academic and Administrative statuary bodies and committees are involved by the management to facilitate effective decision-making system of the college. The qualitative and quantitative factors of decision by any department are analyzed by the Governing Body. The process of decision making involves the following statutory bodies: the Governing Body, Academic Council, the Board of Studies, Administrative Council, Finance Committee, HODs and Co-coordinators. Apart from these, officials and the student forum has been consulted on matters of concern related to student activities. Most of the faculties are recruited through the process of selection carried out by the Service Selection Board, Government of Odisha as well as Governing body. Their service rule is governed by Odisha revised scale of pay rule (ORSP). The IQAC cell of the college behold the performance indicator and learner centric environment of the institution for each academic year. Various faculty development programmes have been organised from time to time for overall development of staffs. The Administrative officer offers 24X7 service requirements especially for electricity, water supply and routine maintenance of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	http://kac.edu.in/pdf/17-01/KAC%20Organon New1.0.png
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	**No File Uploaded**
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has a budgetary allocation for the welfare of faculty and staff. All staff are included under Group Insurance policy under Govt. of Odisha.Annual increment for faculty and staff based on career advancement scheme. Staff association of college is there for employee welfare. Each staff contributes to create funds for employee welfare which includes accidental death of employee, medical needs of the employee etc. Provision of Seed Money is therefor faculty to encourage research publications and patents.The institution provides leave and financial support for faculty and staff training, skill upgradation, attending conferences, workshops, FDPs, refresher and orientation courses.Maternity and Paternityleave is provided.Gymnasium, yoga centre and facilities for sports and games have been created for the physical and emotional well-being of faculty and staff.The Health Centre situated in the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	[View File](#)
Upload any additional information	**No File Uploaded**

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

17

File Description	Documents
Summary of the IQAC report	[View File](#)
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The College believes in optimum utilization of resources in order to avoid misuse of financial resources. And the College practices financial prudence through proper audit undertaken by the Government of Odisha as well as the local bodies. The

accounts are audited in a regular basis by the Chartered Accountants. The internal audit is also conducted by the College Management itself. All queries raised by the Chartered Accountants are duly clarified.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**No File Uploaded**
Any additional information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution has adopted a strategy of mobilising funds from various sources such as collection from students, Contribution of alumni, funding from the Govt and other such funding institution and the people's representatives.

- **The Collection from the students is devoted to the infrastructure development as well as academic enrichment through seminars and memorial lectures.**
- **The contribution from the alumni of Rs 1 lakh is put to the 'MO COLLEGE ABHIJAN' scheme ad this has yielded 2 times more of the amount deposited and it has been decided to spend the total amount of Rs3 lakh towards fencing of the college main garden.**

- **Because of the steps of the college, it has received rupees one crore(60 % central +40% state share) out of the total sanctioned amount of rupees two crores from**

RUSA for renovation of old class rooms and construction of new academic building along with purchase of laboratory/ sports equipments. The work in this connection is already being executed. In addition to this , an amount of 10.5 crores has been sanctioned under the world Bank scheme for the purpose of civil and non civil activities as well as purchase of books and laboratory/ sports equipments. The civil construction work is being undertaken at the moment. Purchase of library books and laboratory equipments have already been made.

- The funding by and through the local MLA is invested for the development of approach road, construction of main gate, security shade, garden etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional Information	**Nil**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Incremental improvements made during the preceding years : Student seminars and extramural seminars were organized, remedial coaching class and career counselling programmes were undertaken, community services performed, New honours was opened, Internet connectivity facilities were given in the college library, health centre was opened, financial assistance was provided to students by YRC, water coolers were installed, renovation of Zoology laboratory roof was done, a peer reviewed Research journal was published, some renovation works done, many extension activities were done and many best practice were performed

Post accreditation quality initiatives: The entire process of administration, admissions, examinations, publication of results and issue of certificates are fully computerized, Inflibnet facilities are available, alumni have contributed under "Mo-College-Abhijan-Scheme". As pr the last recommendation of NAAC peer team, (a) Efforts were made for

resource mobilization from Governments (b) Library is automated (c) The boundary wall of the college campus has already been erected . (d) The renovation of both the Hostels have been undertaken. (e) Three numbers of workshops organized. (f) New smart class rooms have been operationalised. (g) As recommended by IQAC, provision has been made to advance seed money as per the necessity for the purpose of encouraging research activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC regularly reviews the academic activities of the college and suggests necessary steps like conduct of extramural Seminars, memorial lectures, IQAC Seminars, workshops etc for academic excellence of both the teachers and the taught. This move immensely enriches the students for which large number of students get in to higher studies both inside and outside the state in various disciplines. This enrichment also facilitates their process of getting into various professions both in private and Government sectors. The excellence of the students can be measured through their scoring grades as most of them secure more than 90% of marks in their respective examinations. IQAC also monitors extension activities such as awareness programme on road safety, cybercrime, blood donation etc. along with area study activities such as Impact of Covid 19 in Socio Economic condition, study of Gandhi's Padayatra, assessment of habitat suitability of nesting birds and need of multi linguilism in promotion and management of Non-odia tourist at Bhitarkanika etc to enhance the awareness among students , both in academic and social issues enforcing their commitment to societal responsibilities. As per the suggestion of IQAC, this institution has moved to digital process of teaching through online and smart classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://kac.edu.in/pdf/student%20resource/Communique%202021-22_0002.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality, also known as sexual equality or equality of the sexes, is the state of equal ease of access to resources and opportunities regardless of gender. Gender equality is one of the major concern exists in the society. The institute promotes gender equality by taking following necessary initiatives:

a. Safety and security: The institute insure safety and security to women's by providing separate Hostels equipped with CCTV Camera and well fenced boundary wall. There are securities

personnel's have been appointed for safety purposes.

b. Counselling: Gender equality is a human right. On 11/12/2021 a seminar was conducted on Gender Equality entitled as "Gender equality: A sharing responsibility among community" was delivered by Prof. (Dr). Gopalkrishna Nanda, Former Principal, Kamala Nehru Women's College, Bhubaneswar, The theme was to enlighten significance of gender equality.

c. Common Rooms: The institute has widely spaced and well ventilated separated common rooms for boys and girls to facilitate gender indiscrimination.

d. Medical Facilities- Medical facilities are available in college premises to provide first hand health care services to its staffs and students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Following methods have been adopted for management of different kind of waste in the campus:

Vermicomposting is the process by which earthworms are used to convert organic wastes into a humus-like material known as vermicompost. This eco-friendly compost thus generated used in college gardens as organic fertiliser

As part of management Plastic wastes are collected in daily basis and store in dustbin and handover to municipality authority for disposal, resource recovery and recycling. College strictly follows the guidelines regarding plastic usage and has prohibited the use of single use plastic.

The E-waste (management) Rules 2016 says all the E-waste such as electrical and electronic equipment discarded as waste by the institution should be collected in a separate E-waste bin. The electronic equipment such as computers and its accessories are collected and handed over to the retailers for exchange of new computers and accessories.

As per the bi-medical waste management rules 2016 the institute is collecting the sanitary napkins and other related wastes from the ladies hostels in a yellow colour bin and periodically handed over to the municipal authority for disposal.

As per the hazardous waste and other waste (management and trans boundary movement) Rules 2016 hazardous waste such as waste oil generated from servicing Diesel generator sets of capacity 85 KVA is collected in a barrel and stored separately till it is handed over to the municipal authority and few quantity retained to use as lubricant for various construction works within the campus.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Kendrapara Autonomous College remains exemplary in executing cultural and social activities by providing an inclusive environment for the students. The purpose of conducting such events in the institute is to promote the sense of peace,

equality & harmony among students. Everyone has freedom to express his/her own opinions and is given equal opportunity to participate in teaching, learning, work and social activities. The Institute affirms immaculate clarity in admissions as per government norms. The institute has an active NSS wing which attempts to establish meaningful linkages campus and community. There is no biasness of students on the basis of their lingual or communal background. Anti-Harassment and anti-ragging cell operating in the campus to maintain zero tolerance in the campus. Employ grievance cell established in the campus work for betterment of staff members. Youth Red Cross wing operates in the institution aims to promote of humanitarian value among students. YRC wing also provides financial assistance to disaster affected peoples of nearby places, students and staffs. Gender equality is comprehended and invigorated in the institution by providing counselling, safety, security, medical facilities and separate common room for boys and girls. Blood donation camp plantation, different awareness programme related to environment and road safety being conducted as practice for the purpose to serve the society. Communal harmony campaign was organised in the campus on 23/11/2021 to raise donations for the physical & psychological support of the orphan children affected by violence.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Value oriented education is prime importance of our institution. Kendrapara Autonomous College organises various curricular and co-curricular activities to sensitize the students and the employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens which enables them to as responsible citizen. Following activities are organized by the institution to promote to constitutional obligations: values, rights, duties and responsibilities in our staff and students.

The Department of Political Science observed Constitution Day on 26/11/2021 to commemorate the adoption of the Constitution

of India. In that occasion through seminar, students and employees were communicated about constitutional values such as justice, liberty, equality and fraternity.

Every year the institute celebrates Republic Day and Independence day with zeal and enthusiasm with flag hosting and different social activities.

Beauty in diversity, unity in differences, and brotherhood soul of our nation. International Yoga Day on 21/06/2021 by NCC Girls wing with theme of 'Yoga for Wellness'.

In humanitarian perspective Blood donation camp was conducted by YRC wing on 14/04/2021 to serve society

Human rights day was celebrated by Girls wing of NCC on 10/12/2021 justifying theme of Human rights Day-2021 i.e. "Equality, Reducing inequalities, advancing human rights."

Seminar on human rights was conducted by Department of Political Science on the topic entitled "State and Human Rights in 21st Century.

National youth day was observed in the institution on 12/01/2021 to celebrate 158th birth anniversary of Swami Vivekanan. The theme for National Youth Day 2021 was 'Channelizing Youth Power for Nation Building'.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes	B. Any 3 of the above

professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year. The celebrations include flag-hoisting, Project Exhibitions, Poster Presentations, Walks, Essay writing, and Elocution. Eminent personalities are invited to motivate staff and students by their inspirational speeches on those day.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Practice-I- Dinabandhu Sahoo Smruti Samman to an eminent Personality.

Practice-2-Felicitating the Best Graduates of the college.

Practice-3-Extramural Lecturers

Practice-4-Memorial talks on different Occasions

Practice-5-Sheltering Maroon/affected people during calamities.

Practice-6-Contribution of one day salary by the teaching & non-teaching staff of the college to the next of the keen of the deceased employees of the college.

Practice-7- Felicitating the Superannuated incumbents of the college.

File Description	Documents
Best practices in the Institutional website	http://kac.edu.in/pdf/bestpracnew.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Providing value based education is the pioneer interest of our institution. Since its inception our institution has been striving hard to develop all around development of students. Our endeavour is to provide excellent academic facilities that enable the students to face economic, social and environmental challenges.

Followings are performance of the institution in an area distinct to its priority and thrust:

- **Our Institute support needy and the under privileged students by providing financial assistance through student aid fund.**
- **Career counselling programmes are conducted to groom the students about their higher studies as well as various job opportunities. a**

- **Extramural seminars are organised in in every department by inviting eminent Scholars from different Universities and Colleges to enrich the intellectual understanding of the students.**
- **The college awards toppers, best graduates, best performers of different literary and cultural activities with medals, cash prize and certificates from sources of college fund and endowment.**
- **Institution offers "Dinabandhu Sahoo Smruti Samman" with a cash prize of Rs 20,000every year to an eminent person of the state for his/ her distinguished contribution to the society.**
- **By taking into consideration the trouble millennial epoch, our institution has signed MOUs with various institutes of higher learning for providing fast hand and update knowledge to our students through student exchange programme /Mentorship programme/ research and innovative practices etc. for enable them to sustain in the changing paradigm of society.**
- **Orientation classes for newly recruited teaching and non-teaching staff members are conducted**

File Description	Documents
Appropriate link in the institutional website	http://kac.edu.in/pdf/bestpracnew.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Strengthening Academic Activity by implementing outcome based Education.

2. To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of corporate world.

3. To increase the numbers of publications in national and international journal of good impact factor and tie-up with the University for advance research.

4. Initiative towards student and faculty exchange under various activities with institution of repute.

5. To obtain NIRF Rank

6. To prepare the college for the Cycle-III of assessment and accreditation by NAAC.

7. Strengthening of academic remedial and personal mentoring programme.

8. Organize campus recruitment training programs with reputed organizations to the students to enhance their employability skills.